**Funding request available for tenured and tenure-track faculty**

**PROCEDURES FOR PROFESSIONAL PRODUCTIVITY FUND (PPF) APPLICATION**

# (Virgil L. Frantz and Wanda Frantz Elliott Fund)

Funds (maximum of $600/year) may be used to defer the costs of presenting scholarly papers and posters at national and international professional conferences; of exhibiting or performing artistic work in professional venues of recordings of artistic work and of publication of referred scholarly work. (Refer to Faculty Handbook, 2.6.3, category 4)

1. Complete Section I.
2. Submit both pages to Dean's office. Upon approval, copies will be forwarded to the department chair and applicant.

**NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print)**

**SECTION I:**

Support for:

 \_\_\_\_\_Paper/Poster Presentation at national or international professional conference

 \_\_\_\_\_Exhibiting/Performing artistic work

 \_\_\_\_\_Publication costs related to referred scholarly work

 Travel to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Travel dates: from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Presentation/exhibition/performance dates: from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Type of presentation/exhibition/performance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Conference/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Scope: International \_\_\_\_\_ National \_\_\_\_\_

 (If conference/organization is not clearly national or international in scope, please explain how this conference/organization qualifies as such) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Please comment on expected benefits of this travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Support requested from PPF (MAY NOT EXCEED $600 PER YEAR) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total previous support from PPF funds this year $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Continued on next page)

**SECTION II: For completion by the Dean of the College**

 Amount of PPF funds approved: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Dean of the College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

Rev. 08/2021