**Funding request available for tenured and tenure-track faculty**

**PROCEDURES FOR PROFESSIONAL PRODUCTIVITY FUND (PPF) APPLICATION**

# (Virgil L. Frantz and Wanda Frantz Elliott Fund)

Funds (maximum of $600/year) may be used to defer the costs of presenting scholarly papers and posters at national and international professional conferences; of exhibiting or performing artistic work in professional venues of recordings of artistic work and of publication of referred scholarly work. (Refer to Faculty Handbook, 2.6.3, category 4)

1. Complete Section I.
2. Submit both pages to Dean's office. Upon approval, copies will be forwarded to the department chair and applicant.

**NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print)**

**SECTION I:**

Support for:

\_\_\_\_\_Paper/Poster Presentation at national or international professional conference

\_\_\_\_\_Exhibiting/Performing artistic work

\_\_\_\_\_Publication costs related to referred scholarly work

Travel to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Travel dates: from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presentation/exhibition/performance dates: from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of presentation/exhibition/performance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Conference/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scope: International \_\_\_\_\_ National \_\_\_\_\_

(If conference/organization is not clearly national or international in scope, please explain how this conference/organization qualifies as such) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please comment on expected benefits of this travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Support requested from PPF (MAY NOT EXCEED $600 PER YEAR) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total previous support from PPF funds this year $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Continued on next page)

**SECTION II: For completion by the Dean of the College**

Amount of PPF funds approved: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Dean of the College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

Rev. 08/2021