

February 26, 2024



Please be aware that links to opportunities below may no longer be active due to the short-term nature of many postings. Links to postings and events in Handshake will require a student account to view complete details. For questions, please reach out to place@roanoke.edu.

This Week's Lineup

- [Upcoming PLACE events](#)
- [Health Careers Expo - Save the Date \(Tuesday, April 2nd\)](#)
- [Peace Corps Panel on Thursday](#)
- [Virginia Governor's Fellows Program](#)
- [Prep with Big Interview](#)
- [Check out the Forage!](#)
- [New CliftonStrengths top 5 report](#)
- [Salem Red Sox Summer Opportunity](#)
- [Pallas Fellows Summer Opportunity](#)
- [Internships open now](#)
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Enjoy this bonus PLACE post before Spring Break!

Upcoming PLACE events

LinkedIn Lights: Elevate Your Profile Under the Night Sky

Get ready to shine bright in the professional world! ✨💎 Join this virtual workshop on **Tuesday, March 12 at 9 PM** as we dive into the secrets of crafting a standout LinkedIn profile, learn networking strategies, and discover how to make your digital presence resonate with potential employers and connections. Don't miss this chance to turn your LinkedIn profile into a beacon of your professional aspirations and achievements. [Register on Handshake.](#)

Spring 2024 Career Power Hours

You're invited to take part in our Spring 2024 Career Power Hours! These virtual events provide you a great way to learn about jobs, internships, and life in popular cities, directly from Roanoke College alumni who live and work there. So you will get both **valuable information** and **valuable connections** from these virtual Power Hours! Focusing on popular cities such as New York, Richmond, Charlotte, Boston, Denver, Washington, DC, and more! **All events will be at noon** on the dates below. Registration will be available soon in Handshake. Don't miss your chance to learn and network!

March 19 - Washington, DC

March 26 – Charlotte & Atlanta

April 2 – California & Colorado

April 4 – New York & Boston

April 9 – Richmond

Education Pathways Fair

Join us for the new Education Pathways Fair, an expanded fair for all interested in pursuing a career within the school system on Wednesday, March 27th from 10am-2pm in Patterson & Pickle in the Colket Center. This fair is a perfect opportunity to explore various roles, from teaching positions to IT to marketing and administrative functions, in a supportive and informative setting.

Interviews: If you are a Senior Education major, interview with school systems who have openings for the 2024- 2025 school year for teaching and licensure paths.

Career Booths: Visit booths hosted by professionals from different areas of the education sector. Gain firsthand insights into day-to-day roles and career options.

Networking Opportunities: Connect with professionals and fellow attendees to share experiences, seek advice, and build a network in the educational community.

Information on Certification and Training: Learn about the necessary certifications, degrees, and ongoing training required for various roles in education, including information on continuing education opportunities and scholarships.

The Education Pathways Fair is your gateway to understanding the diverse opportunities and paths in this vital sector. Register on Handshake and join us to take the first step to a fulfilling career in education.

Join us for the Health Careers Expo!

Interested in pursuing a career that contributes to others' health and well-being? This makes you a member of the "Health Careers World," because this "World" includes not only doctors and nurses and veterinarians (and other "clinicians") but also such people as health care administrators, medical communications officers, art therapists, and ethicists (along with so many more)!

Wondering what you need to do to pursue such careers? Come and find out at the 2024 Health Careers Expo on **Tuesday, April 2nd**, where representatives from the region's graduate programs and employers in the Health Careers World will be available to share with you the opportunities available to you once you graduate. This event will last from 6:00 - 7:30 PM, but you are welcome to come and go as your schedule permits.

Please note: This event is NOT intended ONLY for third- and fourth-year students! All students who have an interest in this area are invited and will benefit from attending. The sooner you start making connections with those at these institutions, the better your chances are of being accepted.

Learn more about participating organizations and register on [Handshake](#).

Peace Corps Panel on Thursday

Considering the Peace Corps? Don't miss this opportunity on Thursday, February 29th from 4:45-5:45 in Wortmann Ballroom to hear from several returned Peace Corps volunteers about their life-changing experience and their advice for others considering going into the Peace Corps.

The roundtable is open to the public including students and community members. The Peace Corps was established in 1961 by an executive order of President Kennedy and authorized by Congress. Since the program's inception, nearly a quarter million Americans have served in 142 different countries.

Peace Corps volunteers are U.S. citizens, typically with a college degree, who are assigned to specific projects in countries that have requested the aid of trained personnel. Volunteers are encouraged to respect local customs, learn the local language and live among their peers in comparable conditions.

Virginia 2024 Governor's Fellows Program

Applications are now being accepted for the 2024 Governor's Fellows Program. The Governor's Fellows Program is a prestigious opportunity for rising seniors and recent graduates to get a firsthand look at the executive branch in action. Qualified applicants must be rising college seniors, graduating seniors, or graduate students. All Virginia college and university students are eligible to apply. Virginia residents who attend out-of-state colleges and universities are also eligible. Both public and private college and university students are encouraged to apply.

The deadline to apply for the Governor's Fellows Program is Monday, March 4, 2024. Interviews will begin on Monday, March 11, 2024. Applicants will be advised on decisions beginning on April 12, 2024. The program runs from June 3, 2024 through August 2, 2024.

To apply, visit the Governor's Fellows Program website and send the required recommendation letters to the address below:

Governor's Fellows Program
Post Office Box 2454
Richmond, Virginia 23219

Please email any questions to govfellows@governor.virginia.gov.

Big Interview - On-Demand Interview Practice!

Thinking about how to use your break to prep for upcoming interviews? Check out our new virtual resource - [Big Interview](#) - to prep for the dreaded "Tell me about yourself" question. Big Interview is an online system that combines training AND practice to help improve your interview technique and build your confidence.

HOW TO ACCESS BIG INTERVIEW

STEP 1: Go to <https://roanoke.biginterview.com/> and click "LOGIN".

STEP 2: Enter your Roanoke College credentials.

STEP 3: Start using Big Interview.

Want feedback on your practice? [Schedule a "Mock Interview" appointment](#) with PLACE and send us your video!

The Forage

Looking to build new skills to add to your resume? Check out the Forage!

[Forage](#) can be a great way to get ahead in your career. Forage provides free, online virtual experience programs created by Fortune 500 companies to provide you with the insights and skills you need to succeed in your job search and the start of your career.

Ready to find the career that's right for you? Take any of these Forage quizzes to get started:

[General Career Quiz](#)

[Career Aptitude Test](#)

[Personality Career Quiz](#)

Please note, this is a third-party platform not supported by Roanoke College, and you should review the data collection statement on the landing page prior to joining. You can opt out of sharing your details with any of the firms whose projects you complete. Let us know if you have questions as you explore opportunities and [schedule an appointment](#) with PLACE to incorporate your completed projects into your resume.

CliftonStrengths Platform

Have you completed the Strengths assessment already? Learn more about your [top 5 Strengths on the new platform](#) - from the home page, you can scroll down and click "learn more" for each strength. The new CliftonStrengths Top 5 report is here for you. Check out the quick videos to discover more about what your strengths mean! You can schedule an appointment with PLACE to talk more about how these strengths relate to your future career.

Haven't completed Strengths yet? [Request a code](#) to discover more about your unique strengths and how they set you apart.

Salem Red Sox Opportunity

The Minor League Technology Operator will be a member of the Baseball Systems team and is responsible for collecting data during games at their assigned affiliate. This individual will collaborate closely with the minor league intern as well as the Press Box staff. They will cycle between TrackMan and KinaTrax operation. We expect you to be available, in person at the Salem Red Sox, for approximately 4 home games per week, and be available on weekends.

Learn more and apply on [Handshake](#).

Pallas Foundation Fellow

Pallas Advisors is looking for its 16th cohort of Fellows to join an impact-focused national security advisory firm that specializes in assisting emerging technology companies navigate the national security ecosystem. This is a paid, part-time, fixed term position (approx. mid May through August).

To apply, please submit the requested information to the link provided [here](#). Applications close on March 18th. Want to learn more? Visit <https://www.pallasfoundation.org/fellowship-program> and review the [position description](#).

Defense Intelligence Agency

As an intelligence agency, we employ analysts, collectors and scientists - but that isn't all - as one of the few all-source intelligence agencies, our global mission requires a diverse workforce. We have more than 50 unique career specialties ranging from information technology and human resources to finance and communications. The Defense Intelligence Agency's success depends on the skills of its diverse workforce and a shared commitment to supporting the defense intelligence mission.

[The newsletter](#) includes information on the agency, hiring process, and current opportunities along with tips for a successful application. They are already advertising Summer 2025 opportunities and have entry level openings in addition to internships.

Internships

Want to know about these opportunities first? Be sure to join the [PLACE group on LinkedIn!](#) Find out more, including full time opportunities, on the platform.

Senator Mark Warner Summer Internship

Senator Mark R. Warner's Roanoke office seeks undergraduates or recent graduates for a constituent services internship. Senator Warner serves Virginia in a variety of ways, including by developing public policy, providing direct assistance to individuals and local communities, and listening to the different needs of the diverse communities across the Commonwealth. He is proud to be able to offer students an opportunity to learn more about these responsibilities through an internship.

Preference will be given to candidates who have completed their first year of college and who reside in Virginia or attend college in-state. To be eligible for an internship, an individual must have graduated from high school. In order to be considered, all applicants must meet the requirements below, and submit an application by the deadline.

If applying for an internship in one of the Senator's Virginia offices:

During the 10-week summer session, you must be able to commit to interning for a minimum of 24 hours per week. Summer interns that meet the minimum time commitment and are authorized to work in the U.S., pursuant to federal law, will receive an \$800 pre-tax stipend.

Duties might include: answering constituent phone calls and providing callers with assistance; processing constituent requests for assistance; helping staff develop regional outreach calendars; attending community outreach events; preparing congressional inquiries; supporting the congratulatory letter operation; front office duties; basic office administration; and performing a host of other tasks, large and small, that help the Senator achieve his Constitutional obligations.

In order to be considered, interested applicants must complete the online application located on Senator Warner's website by March 24th: <https://www.warner.senate.gov/public/index.cfm/internships>.

2024 Paid Internship Opportunities at The Virginia IT Agency (VITA):

The Virginia Information Technologies Agency (VITA) is pleased to announce internship opportunities for the summer of 2024. The nine-week program will begin on Monday, June 3 and run until Friday, Aug. 2. Interns will join our team in person at the VITA office in North Chesterfield. Some opportunity for telework will be available. **Applications close February 28th.**

VITA proudly serves more than 60 Virginia executive branch agencies, a customer workforce of 55,000 team members and 8.6+ million Virginians. VITA connects Virginians to critical government services through information and innovation technology, infrastructure, cybersecurity and governance.

Interested in technology, IT and IT systems, communications and public relations, business administration, accounting or cybersecurity? Approximately 20 positions will be available this summer for valuable learning opportunities and real-world, paid experience.

Check out our [YouTube channel playlist](#) for past intern testimonials!

The positions will be posted on Handshake and on jobs.virginia.gov in January 2024. [Learn more on the VITA website.](#)

FBI Honors Internship Updates

We are excited to announce that the FBI will be switching to a spring recruitment season for our Honors Internship Program. The posting dates for the Summer 2025 Honors Internship Program will be **February 12 – March 1, 2024** on FBIJobs.gov. Students may work out of any of our 56 Field Offices or any of our Headquarters locations (Washington D.C., Huntsville, AL, Pocatello, ID, Clarksburg, WV, or Quantico, VA). We do not provide housing, so students will need to apply to locations where they may receive accommodation (home, relative, friend, etc). For students interested in

working in Washington D.C., there are several housing programs for summer interns like [WISH](#) or [WIHN](#) which provide low(er)-cost housing (as a note, these programs are not recommended or endorsed by the FBI, they are simply resources that I have found and am passing along). As a reminder, all FBI Interns must be enrolled as full-time students when they participate in the internship, so students who graduate in May 2025 will not be eligible to apply.

Since students will now be applying earlier for our internship, it is recommended students write a cover letter and include their plans for the summer prior to their participation in the FBI internship (so for the upcoming posting, students should include details about their plans for summer 2024) so we can get a better idea of their trajectory. We understand that the change in application timeframe may mean that students will have less experience to speak to on their resume, so we will take this into consideration when reviewing resumes. As always, our primary focus when recruiting exceptional interns is ensuring they embody our [core competencies](#). They do not necessarily have to demonstrate that through prior work experience – it can come from volunteer positions, clubs, sports teams, etc. The most important part is being able to articulate those soft skills in their resume (preferably the Federal Resume format attached) and verbally in an interview. If you have any students who are interested in connecting with us to learn more about the Honors Internship before applying, please direct them to RichmondApplicants@fbi.gov. [Schedule an appointment](#) with PLACE for additional support in the application process.

Department of Defense Internships

[Uniformed Services University of the Health Sciences Undergraduate Summer Internship](#)

Location: Bethesda, Maryland

Degree: Currently pursuing an Associate's Degree or Bachelor's Degree

Citizenship: U.S. Citizen

Summer ACE Camp with Roanoke County

This camp was created specifically for school age children (5-21) with varying disabilities. We are looking for energetic staff who enjoy working with children, especially those with disabilities. The goal of ACE Camp is to create an inclusive camp setting, modeled after a typical day camp that is both safe and fun for campers. Find out more through the [ACE Camp Brochure](#) and [Staff Flyer](#) and links to the website below.

[ACE Summer Camp | Roanoke County Parks Rec & Tourism, VA](#)

Job Posting:

[Therapeutic Recreation Program Aide | Job Details tab | Career Pages \(governmentjobs.com\)](#)

Stop by for Rooney's Reviews or Walk-In Wednesdays

Don't want to schedule an appointment? Have a quick question? Catch us at Rooney's Brews on Tuesdays from 9:30 - 10:30 AM for Rooney's Reviews or on Wednesdays from 1-4 for Walk-In Wednesdays at PLACE. See you soon!

Handshake Highlights

Marketing Intern at Excel Truck Group

<https://roanoke.joinhandshake.com/edu/jobs/8712719>

Excel Truck Group, a growing East Coast heavy truck dealership, is seeking a Marketing Intern to join their Roanoke, VA team. This is a part-time role responsible for supporting the Marketing Team. You will create graphics, flyers, and videos, and get experience with Google and Facebook Ads, website editing, and more.

Interns will create flyers, tv graphics, ads, signage, and more to support our digital and traditional marketing channels as well as reviewing, editing, and updating our company's website in collaboration with managers and our website vendor partners. They will also work to maximize our marketing approach for Sales, Recruitment and Company recognition.

This part-time internship will pay \$16-20 per hour and is projected to begin in March with an August end date.

Interns should have familiarity with Canva, Adobe Photoshop, or other graphic design software.

Junior or Senior level college students preferred.

This job is open to candidates with Curricular Practical Training (CPT) and/or Optional Practical Training (OPT).

Applications close March 13th.

Technical Solutions Summer Internship at Science Museum of Virginia

<https://roanoke.joinhandshake.com/edu/jobs/8718189>

As a Technical Solutions Intern, you will play a crucial role in supporting the Technical solutions team with various tasks and/or projects such as our digital Human Resources transformation initiatives, collaboration with infrastructure operations to create a digitized maintenance project workflow and help identify a software project management solution, providing agency hardware, software and AV support and working with the experience development team and exhibit maintenance team to learn how museum exhibits/robotics are maintained and the various ways technology is incorporated into design.

All Summer Interns will gain exposure and an insider view of a wide cross-section of museum career opportunities and develop leadership skills as well as hands-on project experience. Internship activities will include meetings with Science Museum senior leaders, direct work experience, professional development, participation in breakfast club presentations on science and the museum field, and networking opportunities.

Interns should be currently in college working on a degree in Computer Science, Engineering, Business, Information Technology, or a combination of related experience and training with basic experience in computer hardware/software setup, technology, and systems management.

Interest in museums and specialized systems like robotics programming and Raspberry Pi a plus.

Must be able to work during Science Museum regular business hours (Monday through Friday 8:30 a.m. – 5 p.m.), with occasional event support after hours possible. The ideal candidate will be able to commit to 20-40 hours per week.

This is a paid internship position. Interns will be expected to complete a minimum of 300 hours between Mid-May and Mid-August and will be paid at an hourly rate of \$14/hr.

Application deadline is March 17, 2024.

IMLS Curatorial Internship at the Asheville Art Museum

<https://roanoke.joinhandshake.com/edu/jobs/8719270>

The Asheville Art Museum, with funding from the Institute of Museum and Library Services, is amid a two-year project that will document and steward more than ten thousand records pertaining to two of North Carolina's most significant architects: Douglas D. Ellington and Richard Sharp Smith.

The Asheville Art Museum is currently seeking to fill two IMLS Curatorial Intern positions. Leveraging collection materials, the IMLS Curatorial Interns will research, author, and design an online exhibition together that connects the public to the legacies of Douglas D. Ellington and Richard Sharp Smith.

Intern responsibilities will include parsing and identifying relevant information from primary historical documents, such as early 20th-century architectural schematics, financial statements, and personal correspondence and devising an exhibition concept that highlights the collection and furthers research on Ellington's and Smith's impact in Western North Carolina.

Candidates must be current graduate or advanced undergraduate students (i.e. enrolled in an accredited program) majoring in art history, architectural history, architectural design, history, museum studies, library sciences, or a related

field with a demonstrated research interest in architecture or American history. Recent graduates (i.e. who have graduated no more than six months before the start of the internship) will also be considered.

This is a 160-hour internship. Ideally, starting in the middle of June and ending in early August. Weekly schedule TBD and designed according to the needs of accepted applicants. This internship is not eligible for remote work.

IMLS curatorial interns are provided with a stipend to off-set costs of living. Interns will be paid \$12 per hour (\$1,920 over the course of the internship).

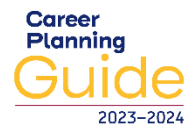
Please reference the Asheville Art Museum's internship landing page (<https://www.ashevilleart.org/about/careers/intern/>) for instructions on how to apply. Please also make a point of describing research interests and experience in your cover letter. **Follow application instructions - Applications submitted through handshake will not be considered.**

Did you know?



There are over 20,000 jobs and internships currently posted to Handshake.

24/7 Resource



Have a quick career question? Want to see example resumes or cover letters? Check out the [Career Planning Guide](#).

We're social!



Check us out on [Facebook](#), [Instagram](#), and [LinkedIn](#).

Interviewing?



Need a quiet space to work or interview? [Contact us](#) to reserve the sunporch or studio!

Have questions?

[Schedule an appointment through Handshake](#)

PLACE

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202 Maxey Way, Salem, VA
place@roanoke.edu