

August 12, 2024

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post 

Please note that links to opportunities below may no longer be active due to the short-term nature of many postings. Links to postings and events in Handshake will require a student account to view complete details. For questions, please reach out to place@roanoke.edu.

This Week's Lineup

- [The Countdown is On!](#)
- [2024-25 Updated Career Planning Guide](#)
- [Pallas Foundation Fellowship](#)
- [Prep with Big Interview](#)
- [Build new skills with the Forage on your own time](#)
- [CliftonStrengths](#)
- [Job and Internship Openings](#)
- [Handshake Highlights](#)

Stay connected with us through the [PLACE group on LinkedIn!](#)

The Countdown is On!

As we prepare to welcome you back to campus, there's a renewed energy in the air! With just two weeks to go, now is the perfect time to make the most of PLACE and set yourself up for a successful academic year.

Why PLACE Now?

Career Development: As the summer winds down, it's the ideal time to solidify your career goals and make strides toward your future. With fewer distractions, you can concentrate on developing your career path.

Networking Opportunities: Connect with industry professionals and expand your network, just in time to leverage those connections when you're back on campus.

Professional Skills: Sharpen your skills with personalized one-on-one appointments with our dedicated staff, ensuring you're ready to hit the ground running this fall.

Resume & Cover Letter: Get tailored feedback to polish your application materials, so you're ready to apply for internships and jobs as soon as opportunities arise.

Get Ready for Fall

Many companies are already on the lookout for Summer 2025 interns, so don't miss your chance to submit a standout application! Use this time to enhance your employability and get a jumpstart on your career journey.

How to Get Started

Visit PLACE: Drop by and explore the resources and support we offer.

Schedule an Appointment: Use [Handshake](#) to book a virtual or in-person session with our team, tailored to your unique needs.

As the excitement of a new semester builds, take this opportunity to ensure you're fully prepared for the year ahead. Let's make this fall your most successful one yet with the support of PLACE!

Start planning for fall! Events are already in Handshake, and you may register now to get reminders leading up to the event. Mark your calendar for our fall job and internship fair on Monday, September 30th! Registration OPENS TODAY for students! It's a don't want to miss event!



2024-2025 Career Planning Guide

We are excited to share the updated [Career Planning Guide](#) for the new academic year! This comprehensive resource is available 24/7, providing you with everything you need for your career development journey, including:

- A 4-year plan to help you build a strong resume
- AI-powered career development resources
- Essential tips for navigating your job search
- So much more!

Access the guide anytime to stay on track and make the most of your academic and career opportunities. Your future starts now!

Pallas Foundation Fellow Position Application

Pallas Foundation is looking for its 17th cohort of Fellows to join an impact-focused national security advisory firm that specializes in assisting emerging technology companies navigate the national security ecosystem. This is a paid, part-time, fixed term position (approx. mid Sep through mid December). Opportunities are available in-person in Washington, DC and virtual.

Learn more about the program [here](#). To apply, please submit the requested information to the link provided [here](#).

Big Interview - On-Demand Interview Practice!

Want to spend your summer prepping for your next interview? Check out our new virtual resource - [Big Interview](#) - to prep for the dreaded "Tell me about yourself" question. Big Interview is an online system that combines training AND practice to help improve your interview technique and build your confidence.

HOW TO ACCESS BIG INTERVIEW

STEP 1: Go to <https://roanoke.biginterview.com/> and click "LOGIN".

STEP 2: Enter your Roanoke College credentials.

STEP 3: Start using Big Interview.

Want feedback on your practice? [Schedule a "Mock Interview" appointment](#) with PLACE and send us your video!

The Forage

Looking to build new skills to add to your resume? Check out the Forage!

[Forage](#) can be a great way to get ahead in your career. Forage provides free, online virtual experience programs created by Fortune 500 companies to provide you with the insights and skills you need to succeed in your job search and the start of your career.

Please note, this is a third-party platform not supported by Roanoke College, and you should review the data collection statement on the landing page prior to joining. You can opt out of sharing your details with any of the firms whose projects you complete. Let us know if you have questions as you explore opportunities and [schedule an appointment](#) with PLACE to incorporate your completed projects into your resume.

CliftonStrengths Platform

Have you completed the Strengths assessment already? Learn more about your [top 5 Strengths on the new platform](#) - from the home page, you can scroll down and click "learn more" for each strength. The new CliftonStrengths Top 5 report is here for you. Check out the quick videos to discover more about what your strengths mean! You can schedule an appointment with PLACE to talk more about how these strengths relate to you as a student and beyond.

Want to learn more about your top strengths? Check out the [Theme Thursday](#) videos on Youtube to learn more.

Haven't completed Strengths yet? [Request a code](#) to discover more about your unique strengths and how they set you apart.

Job and Internship Opportunities

Want to know about these opportunities first? Be sure to join the [PLACE group on LinkedIn](#)! Find out more, including full time opportunities, on the platform.

Upcoming Grads -- GEICO Leadership Development Program

GEICO is hiring for their Leadership Development Program in Fredericksburg and Springfield, Virginia. This is an excellent way for recent graduates to learn our Specialty lines of business (Homeowners/Recreational Vehicles) while further developing their leadership skills. No insurance experience is necessary as GEICO's paid training prepares our associates to be successful. The goal of the program is to have the associate ready to supervise their own team within the year.

Leadership Development Program-Product Lines Customer Service -Fredericksburg, Virginia

https://geico.wd1.myworkdayjobs.com/en-US/External/details/Leadership-Development-Program---MOAT-Specialty_R0051668?q=R0051668

Leadership Development Program-Recreational Vehicles-Springfield, Virginia

https://geico.wd1.myworkdayjobs.com/en-US/External/details/Leadership-Development-Program---Specialty-Operations_R0051767?q=R0051767

NCAA Postgraduate Internship Program

Are you interested in working in college sports? Come join our team! 

Applications for the 2025-26 NCAA Postgraduate Internship Program are now OPEN!

<https://on.ncaa.com/PGIP25>

Department of Defense Internships and Fellowships

[USAG-Italy Army Community Service \(ACS\) Researcher](#)

Location: Livorno, Italy

Degree: Associate's Degree, Bachelor's Degree, or Master's Degree received within the last 60 months or currently pursuing

Citizenship: U.S. Citizen

[USAMRICD Physiology, Pharmacology, and Behavior Studies in Chemical Defense \(all educational levels\)](#)

Location: Aberdeen Proving Ground, Maryland

Degree: High School Diploma/GED, Associate's Degree, Bachelor's Degree, Master's Degree, or Doctoral Degree received within the last 60 months or currently pursuing

Citizenship: U.S. Citizen

[Health Physics Internship Opportunity](#)

Location: Albuquerque, New Mexico

Degree: Bachelor's Degree or Master's Degree received within the last 60 months or anticipated to be received by 12/31/2024

Citizenship: U.S. Citizen

Scribe America

Are you interested in a future career in healthcare and looking for clinical experience? Then BE A SCRIBE with ScribeAmerica!

Our Scribes provide real-time charting for physicians by shadowing them throughout their shifts. As a scribe, you will:

Work side by side with physicians as they see patients

Document the patient history, chief complaint, physical exam & procedures

Prepare plans for follow-up care

Assist with other clerical duties for the provider

Begin networking and building relationships with Healthcare Professionals

So if you are looking to take your first steps in the healthcare field then I encourage you to check out our [website](#) and fill out our online application. We are hiring now for part-time and full-time positions.

ScribeAmerica will also be hosting several virtual info sessions over the next several weeks if you would like to learn more about the company and the position. If you are interested in learning more regarding our medical scribe positions click [here](#).

BroadFutures Internship Programs

While summer may be winding down, over at [BroadFutures](#) we're gearing up for our 2025 neurodivergent internship programs. Recruitment is in full swing for our 2025 DC Winter Program- a great option for *December grads or recent alums who are looking for support in launching their careers*. And for those early birds who are already thinking about next summer, our DC Summer Program application is live and ready for early applicants!

✳ Visit <https://broadfutures.org/join-us/> to apply ✳ All internships are also posted on Handshake! ✳

Interested students and families can join our [Information Session](#) on August 22nd @12pm EST to learn more about our programs.

Capital One's Finance Internship Program Summer 2025

Capital One's Finance Internship Program just opened their applications for the Summer of 2025!

The Finance Intern Program looks for inventive, passionate interns with a diversity of perspectives and backgrounds who want to be change agents as we transform our customer's relationships with money and finances. You will have the opportunity to hone your analytical and quantitative skills, use data visualization tools, and drive new insights through specific project-based work.

Ready to take your own steps to launch a successful career? Apply to Capital One's Finance Internship Program today.

<https://lnkd.in/eWGIFdKs>

[Morgan Stanley](#) 2025 Technology Summer Analyst Program apps are open!

📁 Applications are open to:

- students who graduate Fall 2025 or later

- have a minimum 3.0 cumulative GPA.

🌐 Application link by city:

📍 Alpharetta/Atlanta - <https://lnkd.in/er3-z4XG>

📍 New York City - <https://lnkd.in/erVwNJgZ>

📍 Boston - <https://lnkd.in/eKh5macZ>

Arnold & Porter [Legislative & Public Policy Clerk](#)

[Vanguard 2025 Internship and Full-time Opportunities](#) - postings go live August 1st

[2025 JPMorgan Chase Fintech Programs](#)

US State Department

Pickering and Rangel Applications Open NOW

Both the [Thomas R. Pickering Foreign Affairs Graduate Program](#) and the [Charles B. Rangel International Affairs Graduate Fellowship Program](#) are now accepting applications for their 2025-2027 cohorts. These fellowships provide financial assistance for a two-year graduate program in an international affairs-related field at a U.S.-accredited institution of higher learning, with a five-year service commitment as a Foreign Service Officer upon successful completion of all requirements.

Rangel applications are due by 11:59 Eastern on September 19.

Pickering applications are due by 11:59 Eastern on September 26.

Presidential Management Fellowship Opening September 4

Applications for the Presidential Management Fellowship will open September 4 and run until noon ET on September 18. Additional details, including sign ups for two info sessions, are available at [2025 Application Become A PMF | PMF |](#).

Internship News: Coming Soon!

United States Foreign Service Internship Program (USFSIP): Open to rising sophomores and rising juniors at the time of application, this is a merit- and need-based two-summer paid internship for the Summers of 2025 and 2026. Candidates must commit to both summers; the first will take place at the U.S. Department of State in Washington, DC, and the second at an embassy or consulate overseas (10 weeks each summer). This is paid at the GS-04 level; travel and housing are also paid. Applicants must demonstrate financial need (FAFSA or statement of financial need) and have a minimum 3.2 GPA. Applications should open in *late August/early September 2024*. Interested candidates can learn more about the program [here](#).

Student Internship Program (SIP): The paid Student Internship Program (SIP), is merit-based (3.2 minimum GPA) and runs throughout the year with summer, fall, and spring cohorts who undertake full-time 10-week paid internships. These take place either in Washington, DC at the U.S. Department of State or (limited opportunities) at U.S. Embassy or Consulate overseas; we pay travel and housing. Summer 2025 internship applications will open in *early October 2024*. Students must have completed at least 60 credit hours by the end of the 2024-25 academic year to be eligible. First-year graduate students are also eligible to apply. You can learn more about our internship program [here](#), and you can sign up to receive notification when the application opens. It is important to note that students must be returning to school immediately following the internship to be eligible for the program.

Handshake Highlights

Clinical Research Coordinator at the University of Virginia in Charlottesville

<https://app.joinhandshake.com/edu/jobs/9160069>

The Division of Cardiovascular Medicine (Interventional Cardiology) at the University of Virginia's (UVA) School of Medicine, is currently seeking applicants for Clinical Research Coordinators (CRC), Licensed or Non-Licensed positions, at various skill and experience levels to join a dynamic growing team of clinical research professionals. This position is open to applicants who meet the requirements of Clinical Research Coordinator 1, 2, 3 and 4. The CRC will work closely with physicians, research staff, study subjects, and departmental staff. The successful candidate will be responsible for coordinating all aspects of clinical research from study start-up through archiving of study records.

This position works closely with the world-renowned Principal Investigators in their field, and other research team members during the performance of the trials. The Clinical Research Coordinator will conduct the following tasks: consenting of research subjects, collection of study data, prepare appropriate study documentation, and ensure compliance with protocol guidelines and requirements of regulatory agencies. The incumbent is responsible for maintaining quality management of the trial portfolio. There is also opportunity for the position to be a narrower focus, such a strictly patient care, regulatory and/or finance/administrative roles, if the CRC skill sets match those particular roles.

Summer 2025 Actuarial Intern with Aon

<https://app.joinhandshake.com/edu/jobs/9155166>

Aon invites intellectually curious rising college seniors with a passion for problem-solving to join our 2025 Summer Internship Program in our Actuarial business area. Immerse yourself in a unique and exciting environment as you sample a career that offers global reach and makes a tangible impact on our clients!

Opportunities are available across the United States in a hybrid environment, allowing work from the office and remotely.

We offer four exciting paths from which to choose, each with an outstanding opportunity as you begin to establish your career:

- Retirement Consulting
- Health & Benefits Consulting
- Risk Consulting
- Reinsurance Actuarial Consulting

Qualifications:

- Rising seniors graduating between December 2025 – June 2026 with a minimum cumulative GPA of 3.0.
- Have passed at least one actuarial exam, preferred
- Pursuing a degree in Actuarial Science, Statistics, Mathematics, or related

Information Technology Trainee for the City of Philadelphia

<https://roanoke.joinhandshake.com/jobs/9186295>

This is an entry-level position in the field of Information Technology. As an IT Trainee, you will be assigned to various areas of technology, where you are expected to expand your knowledge and assist in the analysis,

design, implementation, operation, and technical support of one or more IT functions. These functions may include:

- Operations
- Technical Support
- Data Networking
- Telecommunications
- Local and Wide Area Networks
- User Support
- Applications Development
- Systems Design
- Database Design
- GIS (Geographic Information Systems)
- Website Maintenance
- Maintenance of Existing Applications and Systems
- Business Analysis

Over time, you will develop expertise in one or more of these areas or work as an IT Generalist before promotion to a full-performance level. You will be supervised by a technical supervisor throughout your training period.

Education Requirements:

A bachelor's degree from an accredited college or university with major coursework in Information Technology, Computer Science, Information Systems Management, or a closely related field.

Applications close on August 16th.

Did you know?



Handshake

There are 17,500 jobs and internships currently posted to Handshake.

24/7 Resource

Career
Planning
Guide
2024-2025

Have a quick career question? Want to see example resumes or cover letters? Check out the '24-'25 [Career Planning Guide](#).

We're social!



Check us out on [Facebook](#), [Instagram](#), and [LinkedIn](#).

Interviewing?



Need a quiet space to work or interview? [Contact us](#) to reserve the sunporch or studio!

Have questions?

Schedule an appointment through Handshake

PLACE

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